



# **SAM Update**

## **► Project Status and Upcoming Activities**

**Presented to: Consolidated CCB**

**Date: June 23, 2011**



# SAM Status

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**The requirements baseline for the first migration group is complete!**



**Now we are establishing governance to manage future changes to that baseline.**



# Areas of Focus

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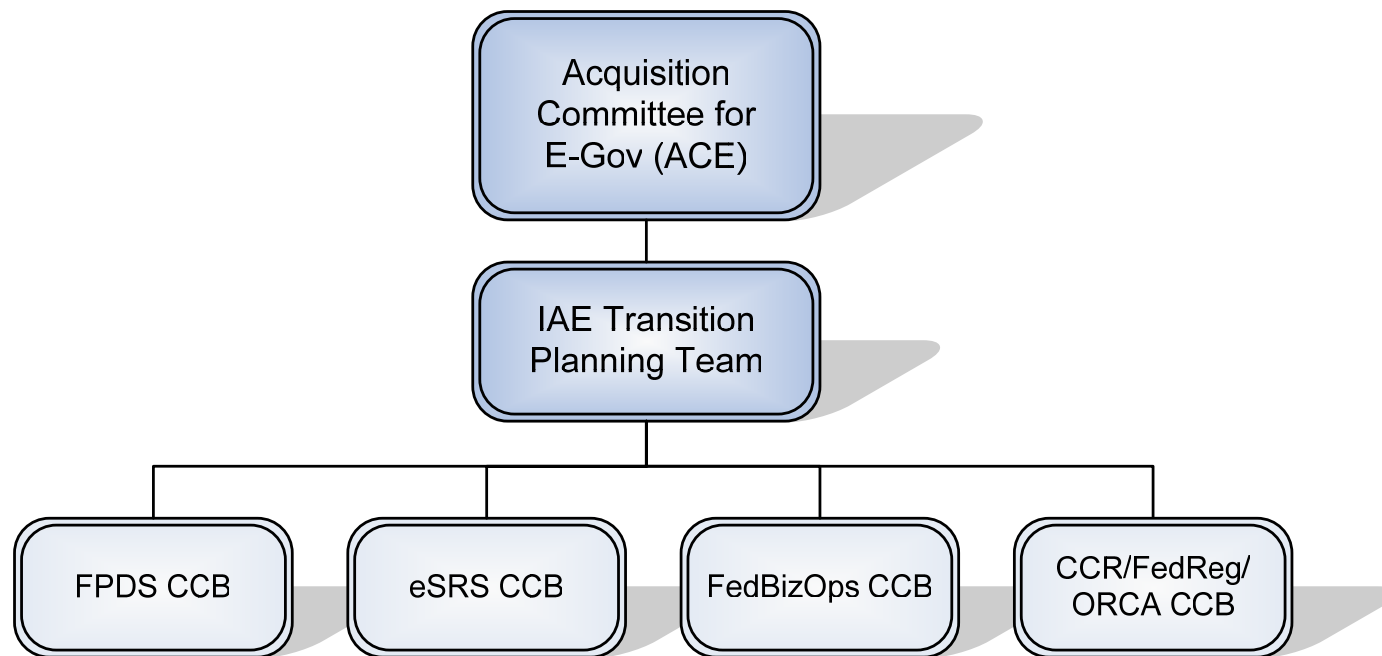
## ► Completed

- Requirements package for 1<sup>st</sup> migration group
- Governance charters

## ► Ongoing

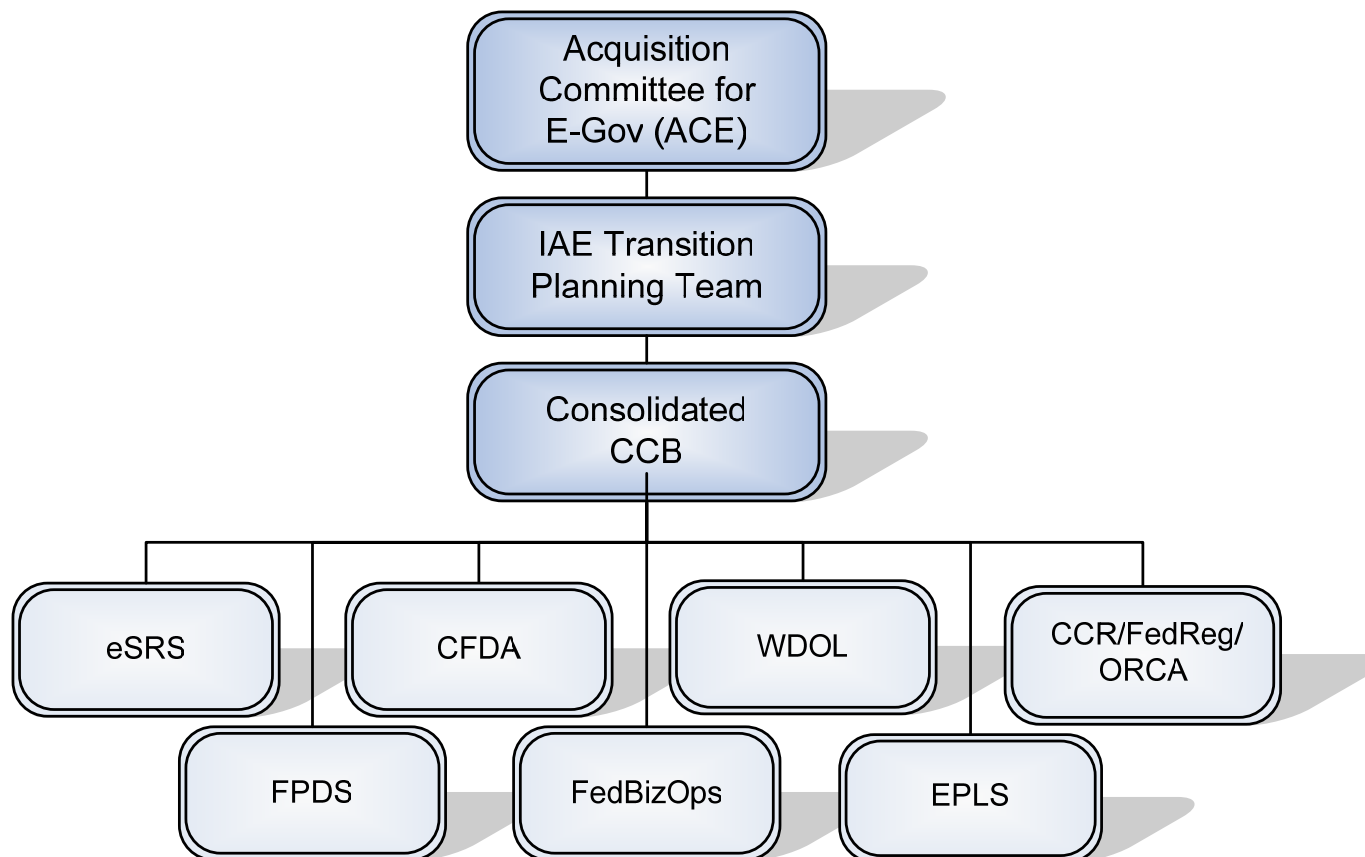
- Getting the word out to users and owners of interfacing systems
- Initiating requirements gathering for the 2<sup>nd</sup> migration group
- Establishing SAM governance

- ▶ Until the recent establishment of the Consolidated CCB, the IAE governance structure consisted of 4 system-centric CCBs and the IAE Transition Planning Team\*

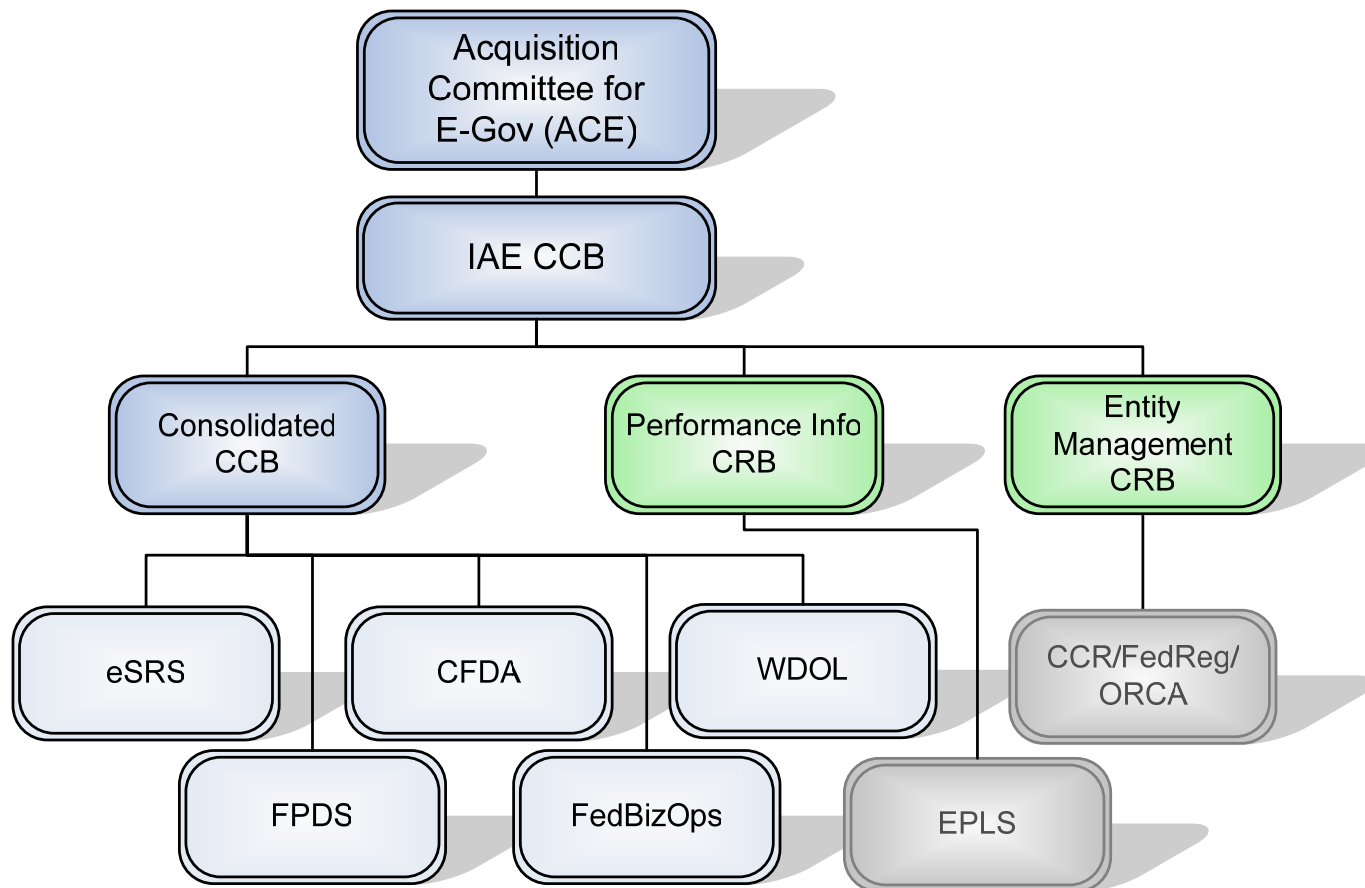


\* EPLS, WDOL, and CFDA did not have CCBs. PPIRS is governed in another organization.

- Today, eight IAE systems are governed in a consolidated CCB



- ▶ As requirements are completed, the legacy system capabilities will begin to be governed in the applicable Functional Area Change Review Board (CRB), with final change decisions made at the Change Control Board (CCB) level



- ▶ As migration efforts progress, the governance structure will address all SAM capabilities, in their associated Functional Area CRBs
- ▶ Cross-functional support capabilities will be addressed in working groups
- ▶ Final decisions will be made in the CCB

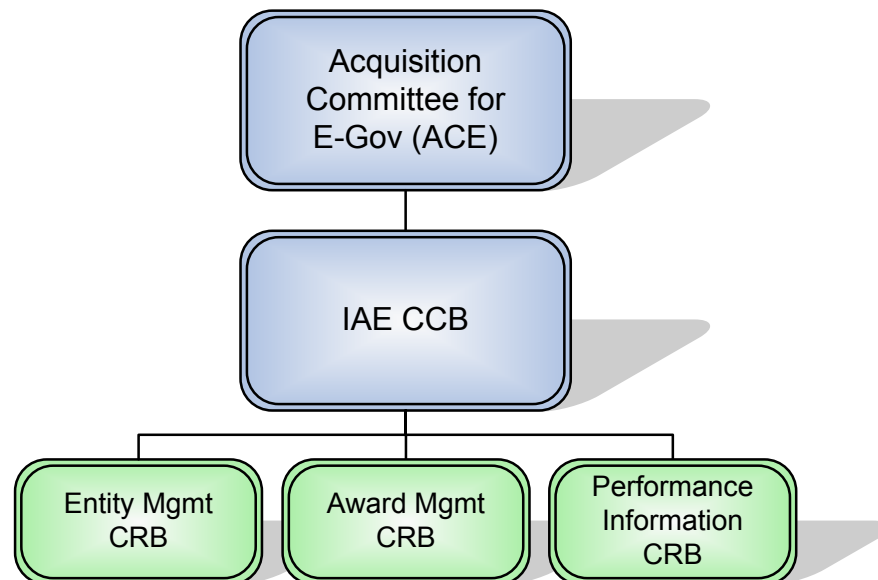
*Guidance and Authority*



*Cross-functional  
Adjudication*



*Change Review Boards  
Aligned with SAM  
Functional Areas*





# CRB vs. CCB Roles



Group	Change Review Board (CRB) Members	Change Control Board (CCB) Members
Focus	Determining implications of CRs for SAM and his/her agency's business and systems. Scope is limited to the functional area addressed by the CRB.	Determining implications of CRs for SAM and federal business processes, including interfacing systems.
Roles	<ul style="list-style-type: none"><li>▶ Serve in a management capacity, coordinating internally with potentially affected communities within his/her agency to<ul style="list-style-type: none"><li>▪ Assess and approve CRs from his/her agency prior to submission</li><li>▪ Assess the impact of CRs to his/her business and systems</li><li>▪ Assess the overall benefit/value of CRs to the functional area</li><li>▪ Work within his/her agency to validate the assessment</li><li>▪ Come to the CRB meetings prepared to articulate the agency's position on whether a formal TA/BIA/CA should be done</li><li>▪ Make recommendations that improve the functional area, integrate cross-functional capabilities within SAM, and meet regulatory requirements</li></ul></li></ul>	<ul style="list-style-type: none"><li>▶ Serve in a management capacity, coordinating internally with potentially affected communities within his/her agency to<ul style="list-style-type: none"><li>▪ Validate the assessment of the CRB members</li><li>▪ Assess the impact of CRs to the IAE budget</li><li>▪ Assess the impact of CRs to the overall function of the federal business processes addressed by the IAE systems</li><li>▪ Come to the CCB meetings prepared to articulate the agency's position</li><li>▪ Prioritize CRs for incorporation into release schedule</li></ul></li></ul>





# CRB vs. CCB Membership



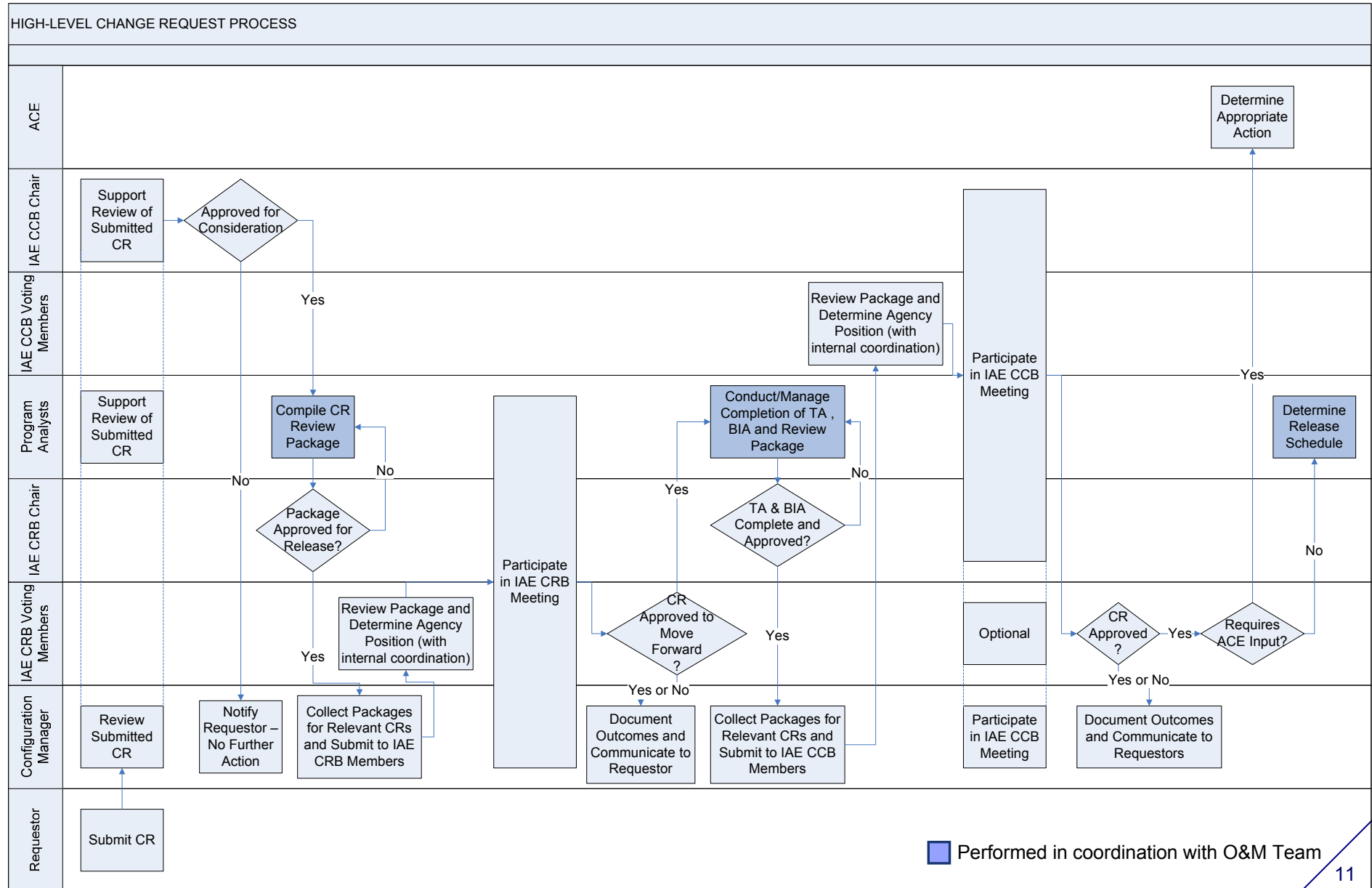
Role	Entity Management CRB	IAE CCB
<b>Chair Person</b>	SAM Entity Management Business Analyst or his/her designee	SAM Program Manager or her designee
<b>Voting Members</b>	<ul style="list-style-type: none"><li>▶ 1 representative from each of the 24 CFO Act Agencies</li><li>▶ 1 small, non-CFO Act Agency representative</li></ul>	<ul style="list-style-type: none"><li>▶ 1 representative from each of the 24 CFO Act Agencies</li><li>▶ 1 small, non-CFO Act Agency representative</li></ul>
<b>Non-voting Members</b>	<ul style="list-style-type: none"><li>▶ IAE Business Analysts from other SAM functional areas</li><li>▶ SAM Configuration Manager</li></ul>	<ul style="list-style-type: none"><li>▶ IAE Business Analysts</li><li>▶ SAM Configuration Manager</li><li>▶ Representatives from the Functional Area CRBs</li></ul>



# Member Qualifications



Function	CRB Members	IAE CCB Members
<b>Functional Area Knowledge</b>	Be knowledgeable about the capabilities of the legacy systems in the CRB functional area (e.g., Entity Management = CCR/FedReg and ORCA)	Have a good general understanding of all the functional areas included in SAM
<b>Interdependencies</b>		Understand the impact of IAE systems on other systems (e.g., contract writing systems, financial systems)
<b>Policy</b>	Understand applicable federal regulations and policy	<ul style="list-style-type: none"><li>▶ Understand federal acquisition regulations and policy</li><li>▶ Understand the ACE Strategic Goals for IAE</li></ul>
<b>Communication/ Authority</b>	Have the connections and ability to communicate effectively within his/her organization to gain consensus	<ul style="list-style-type: none"><li>▶ Have the connections and ability to communicate effectively within his/her organization and across the federal community to gain consensus</li><li>▶ Be empowered to speak for his/her agency</li></ul>





# SAM Governance Timeline



- The first CRBs to be initiated are the Entity Management CRB and the Performance Information CRB (EPLS portion only)

	April	May	June	July	August	September
<b>Prepare for Governance</b>						
Write Charters	■					
Obtain ACE Input	▲					
Update Charters	■					
Solicit IAE CCB Membership			■			
Brief Consolidated CCB on Governance			▲			
Solicit EM and PI CRB Membership				■	■	
Validate Config. Items List		■				
Prepare Requirements Review			■	■	■	
<b>Establish IAE CCB</b>						
Review SAM and Governance				▲		
Review Requirements Baseline					▲	
<b>Establish EM and PI CRBs</b>						
Review SAM and Governance					▲	
Review Requirements Baseline						▲



# Next Steps

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## ▶ IAE CCB Formation

- Conduct introductory meeting
- Review of baseline configuration for SAM Phase I

## ▶ CRB Formation

- Solicitation of CRB members (by IAE/SAM CCB members):
  - Entity Management (CCR/FedReg and ORCA)
  - The exclusions portion of Performance Information (EPLS)
- Conduct introductory meeting
- Review of baseline configuration for SAM Phase I

## ▶ Notify [askSAM@gsa.gov](mailto:askSAM@gsa.gov) of speaking/outreach opportunities within your agency